

HEI ID: **HEI-U-0047**  
Name of HEI: **RAJIV GANDHI UNIVERSITY, ARUNACHAL PRADESH (RGU (A.P)**  
Type of HEI: **DUAL MODE**

# **Annual Report**

**OF**

**CENTRE FOR INTERNAL QUALITY ASSURANCE  
(CIQA)**

**PROGRAMMES UNDER**

**OPEN AND DISTANCE LEARNING MODE**

**2024-25**

**Contents**

Part – I: General Information .....	3
Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning.....	7
Part – III: Human Resources and Infrastructural Requirements .....	24
Part – IV: Examinations.....	38
Part – V: Programme Project Report (PPR) and Self Learning Material (SLM).....	39
Part – VI: Programme Delivery through Learner Support Centre(LSC).....	41
Part – VII: Self Regulation through disclosures, declarations and reports .....	59
Part – VIII: Admission and Fees.....	63
Part – IX: Grievance Redressal Mechanism.....	69
Part – X: Innovative and Best Practices .....	71
DECLARATION.....	75

## Part – I: General Information

### 1.1 Date of notification of the Centre (attach a copy of the notification):

<https://rgu.ac.in/wp-content/uploads/2021/10/CDE-Establishment.pdf>

### 1.2 Details of Director, CIQA

- Name : Prof. Ashan Riddi
- Qualification: M.A. (History), UGC NET, Ph. D
- Appointment Letter and Joining Report: Upload (PDF)  
[https://www.cdoe.rgu.ac.in/uploads/notices/1752489370\\_notice\\_Appointment%20&%20Joining%20%20\(Director,%20CDOE\)%20with%20Undertaking.pdf](https://www.cdoe.rgu.ac.in/uploads/notices/1752489370_notice_Appointment%20&%20Joining%20%20(Director,%20CDOE)%20with%20Undertaking.pdf)

### 1.3 Details of CIQA Committee:

#### a. Composition as per Regulations

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Prof. S K Nayak	Mathematical Economics & Econometrics	Prof. S K Nayak
b.	Three Senior teachers of HEI	Member 1	Prof. Sarah Hilaly	History of Modern NE India	05.05.2025
		Member 2	Prof. Utpal Bhattacharjee	Speech Processing	05.05.2025
		Member 3	Prof. Sanjeev Kumar	Surface Science and Nanotechnology	05.05.2025
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4	Prof. P K Acharya	Educational Technology, Innovative Teaching Practices	05.05.2025
		Member 5	Prof. P. K. Nayak	Modern Indian History	05.05.2025
		Member 6	Prof. K. C. Mishra	ELT	05.05.2025
d.	Two External Experts of ODL and/or Online Education	Member 7	Prof C.R.K. Murthy	Social Anthropology	05.05.2025
		Member 8	Dr. Sanjib Katak, ,		05.05.2025
e.	Officials from departments of HEI	Member 9 Administration	Dr. N. T. Rikam	History-Modern India	05.05.2025

HEI ID: HEI-U-0047

Name of HEI: RGU, (A.P)

Type of HEI: DUAL MODE

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
	<ul style="list-style-type: none"> <li>Administration</li> <li>Finance</li> </ul>	Member 10 Finance	Prof. Otem Padung	Commerce & Financial Management	05.05.2025
f.	Director, CIQA	Member Secretary	Prof. Ashan Riddi	History & Cultural of NE India	05.05.2025

b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)

If No, reason thereof

Yes

#### 1.4 Number of meetings held and its approval:

a. No. of meetings held every year:

b. Meeting details:

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	28-05-2025	1	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf</a>	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf</a>

#### 1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From < Month, Year > academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD -MM- YYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	T G	T o t a l

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

**HEI ID: HEI-U-0047****Name of HEI: RGU, (A.P)****Type of HEI: DUAL MODE****1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:**

From &lt; Month, Year &gt; academic session:

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority(if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction */Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1.												

**Note: Mention details separately for <Month, Year>academic session, as applicable, as above.****1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:**

From &lt;Month, Year&gt;academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.											

**Note: Mention details separately for <Month, Year>academic session, as applicable, as above.****1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:**

From &lt;July/August/2024&gt;academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.	Bachelor of Arts (1 <sup>st</sup> Semester)	3 years	0	HSLC/10+2 or Equivalent from any recognized Board/School	5250/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	15	216	246	0	462
N.											

**Note: Mention details separately for <Month, Year>academic session, as applicable, as above.**

**1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:**

From &lt;July-August&gt;academic session: TO BE EXTRACTED FROM WEBPORTAL

[https://cdoe.rgu.ac.in/uploads/file-explorer/1756286246\\_notice\\_Student%20Enrolment%20Data%202024-25.pdf](https://cdoe.rgu.ac.in/uploads/file-explorer/1756286246_notice_Student%20Enrolment%20Data%202024-25.pdf)

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.	MA in Economics (1 <sup>st</sup> Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	2	7	19	0	26
	MA in Education (1 <sup>st</sup> Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	2	8	24	0	32
	MA in English (1 <sup>st</sup> Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	2	18	31	0	49
	MA in Hindi (1 <sup>st</sup> Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	2	3	13	0	16
	MA in History (1 <sup>st</sup> Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	2	18	47	0	65
	MA in Pol. Sc. (1 <sup>st</sup> Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	2	46	59	0	105
	MA in Sociology (1 <sup>st</sup> Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	2	8	11	0	19
N.											

**Note: Mention details separately for <Month, Year>academic session, as applicable, as above.**

## Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

### 2.1 Action taken on the functions of CIQA:-

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	<p>The Centre for Distance and Online Education is committed to main quality in the services provided to the learners. The core value is to follow all the procedures and quality assurance measures in complete tandem with the HEI. The same Executive Council, Academic Council and other relevant regulatory boards govern the services and quality of the service.</p> <p>Additionally, the CIQA cell, since its inception has been acting as an additional mechanism for continuous monitoring of the ODL education in the University.</p>	1. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf</a>
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	<p>A three tier mechanism has been developed for continuous monitoring and to bring about changes: TIER I: Periodical review meeting of the Academic and Administrative Staff of CDOE. TIER II: Suggestions from the above is placed at the meeting of the CIQA where further discussion and additional inputs. TIER III: The decisions are further reviewed in the Board of management meetings which consists of members of CDOE, senior faculty of HEI and Administrative heads of the HEI.</p>	<a href="https://rgu.ac.in/wp-content/uploads/2023/08/BoM-Minutes-1.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/BoM-Minutes-1.pdf</a>

3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	The CDOE is committed to yearn for quality in all aspects of ODL imparting mechanism. With the status of the state under its jurisdiction, it has identified the following as key areas: - Preparation of SLM - Timely delivery of all material - Conduction of Counseling - Face-to- face counseling - Conduction of Examination - Year round availability of councilors for the learners. Further with the gradual improvement in ICT sector, the CDOE is employing all the available mechanism to reach the unreached	<a href="https://rgu.ac.in/wp-content/uploads/2024/06/BA-Economics-IDE-ECO-001-CC-2210.pdf">https://rgu.ac.in/wp-content/uploads/2024/06/BA-Economics-IDE-ECO-001-CC-2210.pdf</a> <a href="https://rgu.ac.in/wp-content/uploads/2024/06/BA-English-AE-1210.pdf">https://rgu.ac.in/wp-content/uploads/2024/06/BA-English-AE-1210.pdf</a> <a href="https://cdoe.rgu.ac.in/uploads/notices/1750997502_notice_Admission%20Notice%20July%202025.pdf">https://cdoe.rgu.ac.in/uploads/notices/1750997502_notice_Admission%20Notice%20July%202025.pdf</a>
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	The CDOE is committed to impart quality education at par with the regular mode. The same Executive Council, Academic Council and other relevant regulatory boards over the services and quality of the service. PPR are prepared by BoS constituted by HEI at par with regular mode.	Regular syllabus- <a href="https://rgu.ac.in/wp-content/uploads/2024/07/ECONOMICS-BA-Syllabus-.pdf">https://rgu.ac.in/wp-content/uploads/2024/07/ECONOMICS-BA-Syllabus-.pdf</a> ODL syllabus- <a href="https://rgu.ac.in/wp-content/uploads/2024/08/NEP2020-Syllabus-BA-Economics.pdf">https://rgu.ac.in/wp-content/uploads/2024/08/NEP2020-Syllabus-BA-Economics.pdf</a>
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	For Constant self-evaluation for quality improvement apart from conventional face to face interaction, IDE has employed various ICT based mechanism. Official Twitter handle, Official Facebook page, Official email account, Official helpline No., programme wise and batchwise whatsapp group has been placed at the public domain.	<a href="https://rgu.ac.in/wp-content/uploads/2023/06/Learners-Queries-address-system.pdf">https://rgu.ac.in/wp-content/uploads/2023/06/Learners-Queries-address-system.pdf</a>



6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	The IDE is committed to make qualitative improvement in its education curriculum and other related activities. Involvement of faculty members from the HEI , Continuous monitoring , Conduction of Workshops for training of personnel in various fields related to ODL, Improvement in ICT mechanism etc are the measure undertaken for qualitative improvement. In this regard periodically a proposal is prepared and placed before the regulating authorities for necessary consideration and suggestion.	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756310428_notice_51ST%20BOM%20MINUTES.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756310428_notice_51ST%20BOM%20MINUTES.pdf</a>
7.	Implementation of its recommendations through periodic reviews	The recommendations of the BOM is implemented and an action taken report is submitted	<ol style="list-style-type: none"> <li>1. <a href="#">BoM-Minutes-1.pdf (rgu.ac.in).</a></li> <li>2. <a href="#">BoS-Notification.pdf (rgu.ac.in)</a></li> <li>3. <a href="#">Online-Capacity-Building-of-Teaching-Staff-on-Development-of-Online-Courses.pdf (rgu.ac.in)</a></li> </ol>
8.	Workshops/ seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	The CDOE periodically conduct a seminar/ workshop/ projects etc. individually or in collaboration with other department, institutions and agencies to ensure healthy academic and administrative environment.	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756286588_notice_Sanskrit_Workshop_Detailed_Report.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756286588_notice_Sanskrit_Workshop_Detailed_Report.pdf</a>

9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	Online Admission -Cashless transaction -Zero grievances as all the grievances are redress immediately- Examination conducted at par with the RGU regular mode- Availability of teaching and non teaching staff to support the learners- Timely distribution of SLM to the learners- e-SLM- Regular interaction with learners through ICT-Education to jail inmates- free education to specially abled persons etc .	<ol style="list-style-type: none"> <li>1. <a href="https://cdoer.gu.in/">https://cdoer.gu.in/</a></li> <li>2. <a href="https://cdoer.gu.in/MoU-with-jail.pdf">MoU-with-jail.pdf</a> (<a href="https://cdoer.gu.in/">rgu.ac.in</a>)</li> </ol>
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	As shared under Sl. No. 7, data is collected five times a year through the LSC in four quarterly reports and an annual report. The data is then collated at headquarter by the Data Entry Operators and a report is prepared jointly by the Academic and Administrative team. The prepared data is placed for scrutiny under the CIQA Cell. Once the final data report has been compiled, it is placed in the HEI website as well as in the Notice Boards of the LSCs. Once the final data report has been compiled, it is placed in the HEI website as well as in the Notice Boards of the LSCs.	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756289076_notice%20Annual%20Report%202024-25.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756289076_notice Annual %20Report%202024-25.pdf</a>
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	From preparation to approval of PPR, there are 5 stages as follows: A. PPR is prepared by the Board of Studies consisting of the Head of the Regular Department as Head, Faculty members both from the CDOE and the regular department and at least 1 external member. B. The PPR is then placed before the IQAC Cell 1.5 Quality Assurance: 1.6 Describe the mechanism implemented to ensure that the	<ol style="list-style-type: none"> <li>1. <a href="https://rgu.ac.in/BoS-Notification.pdf">BoS-Notification.pdf</a> (<a href="https://rgu.ac.in/">rgu.ac.in</a>)</li> <li>2. <a href="https://rgu.ac.in/Progm-Project-Report-MA-Education.pdf">Progm-Project-Report-MA-Education.pdf</a> (<a href="https://rgu.ac.in/">rgu.ac.in</a>)</li> <li>3. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/Progm-Project-Report-MA-Hindi.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/Progm-Project-Report-MA-Hindi.pdf</a></li> <li>4. <a href="https://rgu.ac.in/w">https://rgu.ac.in/w</a></li> </ol>

		<p>quality of ODL programmes matches with the quality of relevant programmes in conventional mode:</p> <p>1.7 Describe the details of personal contact programmes implemented: for further scrutiny. C. The same is placed before the Board of management for perusal and administrative approval. D. Once approved the matter is placed before the HEI Academic Council Meeting for Academic Approval. E. Finally it is placed before the Executive Council Meeting of HEI for final approval before publication. If in any of the case, the PPR is suggested as needing any changes, the process is repeated from A.</p>	<p><a href="https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-Report-MA-English.pdf">p- content/uploads/2023/08/Program-Project-Report-MA-English.pdf</a></p> <p><a href="https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-ReportPPR-MA-Sociology.pdf">NEP2020-PPR-BA-History.pdf (rgu.ac.in)</a></p> <p>6. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-ReportPPR-MA-Sociology.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-ReportPPR-MA-Sociology.pdf</a></p> <p>7. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-Report-MA-Economics.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-Report-MA-Economics.pdf</a></p> <p><a href="https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-Report-MA-Pol.-Sc.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-Report-MA-Pol.-Sc.pdf</a></p>
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12.	Mechanism to ensure the proper implementation of Programme Project Reports	<p>The implementation of PPR goes through multiple stages which are Content preparation, Pre-Counselling, Teaching and Evaluation. The subject teaches and the coordinators update themselves regularly as on the guideline given in the PPR:</p> <p>Content Preparation: The SLM materials are prepared in accordance with the curriculum prescribed in the PPR.</p> <p>Pre-Counselling: Students are counselled for making them acquainted with the distance mode of studies. All queries are settled in accordance with the guidelines established in the PPR.</p> <p>Teaching: The teaching methods employed, are chosen in accordance to the PPR.</p> <p>Evaluation: The evaluation guidelines set in the PPR are executed thoroughly from the admission of the students to the time they complete the course.</p>	<a href="https://rgu.ac.in/wp-content/uploads/2021/10/PPR-MA-SOCIOLOGY.pdf">https://rgu.ac.in/wp-content/uploads/2021/10/PPR-MA-SOCIOLOGY.pdf</a>
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	<p>All the annual plans and action taken reports are prepared and collected quarterly and annually, plans are executed through BoM meeting, each action taken report are reviewed in next successive meeting.</p>	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756310428notice_51ST%20BOM%20MINUTES.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756310428notice_51ST%20BOM%20MINUTES.pdf</a>
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	<p>The parameters of all existing CDOE courses job centric, however, to ensure more relevancy to job market, job-oriented certificates courses were introduced in consultation and under</p>	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756289837notice_MoU%20with%20Sanskrit.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756289837notice_MoU%20with%20Sanskrit.pdf</a> <a href="https://cdoe.rgu.ac.in/uploads/file-">https://cdoe.rgu.ac.in/uploads/file-</a>

		the guidance of other HEI and Agencies. Certificate courses in Sanskrit and Japanese have been initiated so as to meet the job market demands	<a href="https://csucsl.samarth.edu.in/explorer/1756289859_notice_MOU%20with%20VKV.pdf">explorer/1756289859_notice_MOU%20with%20VKV.pdf</a> <a href="https://csucsl.samarth.edu.in/">https://csucsl.samarth.edu.in/</a>
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	To create and create learner centric environment and to bring qualitative change in the entire system, CDOE periodically organize workshop/ Seminar/ FDP etc	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756286588_notice_Sanskrit_Workshop_Detailed_Report.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756286588_notice_Sanskrit_Workshop_Detailed_Report.pdf</a>
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	Being a dual mode university, the nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc are entrusted to the IQAC of HEI. Recently the university applied for NAAC accreditation and was graded A	<a href="https://rgu.ac.in/wp-content/uploads/2024/08/NAAC-Certificate.pdf">Letter-of-IQAC-for-assesment.pdf (rgu.ac.in)</a> <a href="https://rgu.ac.in/wp-content/uploads/2024/08/NAAC-Certificate.pdf">https://rgu.ac.in/wp-content/uploads/2024/08/NAAC-Certificate.pdf</a>
17.	Measures adopted to ensure internalisation and institutionalization of quality enhancement practices through periodic accreditation and audit	CIQA and IQAC of HEI is the monitoring body to ensure quality enhancement practices through periodical review and to maintain financial transparency audit is undertaken by AG Itanagar along with HEI audit branch.	1. <a href="https://rgu.ac.in/wp-content/uploads/2024/08/NAAC-Certificate.pdf">Letter-of-IQAC-for-assesment.pdf (rgu.ac.in)</a> 2. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756355142_notice_FINAL%20SAR-23-24%20ENGLISH.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756355142_notice_FINAL%20SAR-23-24%20ENGLISH.pdf</a>

18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	To ensure quality related initiatives or guidelines, CDOE under HEI is coordinating with other HEI and UGC periodically. Various initiatives has been undertaken in consultation with the other HEI under the supervision and guidance of DEB, UGC	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756290901_notice_Movement%20order%20of%20MR.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756290901_notice_Movement%20order%20of%20MR.pdf</a>
19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	The CDOE, RGU is constantly coordinating with reputed institution like CEMCA, IGNOU to ensure and enhance quality benchmarks and best practices. Lots of best practices has been adopted from these institution. Various MoU has been signed. Also periodic CIQA meetings are held to get suggestions for	<a href="https://rgu.ac.in/wp-content/uploads/2022/03/MOU-with-CEMCA.pdf">https://rgu.ac.in/wp-content/uploads/2022/03/MOU-with-CEMCA.pdf</a> <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf</a>

20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	All the quality assurance are undertaken and integratedly by IQAC, HEI. Report is prepared by IQAC	1. <a href="https://rgu.ac.in/wp-content/uploads/2022/06/RGU-AQAR-2020-21-1.pdf">https://rgu.ac.in/wp-content/uploads/2022/06/RGU-AQAR-2020-21-1.pdf</a> 2. <a href="https://new.rgu.ac.in/wp-content/uploads/2025/03/AQAR-2022-23.pdf">https://new.rgu.ac.in/wp-content/uploads/2025/03/AQAR-2022-23.pdf</a>
21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	All the activities taken place in the institution is periodically submitted to the statutory authorities or authorities i.e is AC and BoM etc. After review and approval it is compiled and published in book form.	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756289076 notice Annual%20Report%202024-25.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756289076 notice Annual%20Report%202024-25.pdf</a>
	(a) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.	The CDOE is committed to run the institution as per the guidelines and notification issued by the commission from time to time. All the copy of report specified by the commission are compiled as and when Required.	<a href="https://rgu.ac.in/wp-content/uploads/2024/08/Annual-Report-CIQA-ODL-2023-24.pdf">https://rgu.ac.in/wp-content/uploads/2024/08/Annual-Report-CIQA-ODL-2023-24.pdf</a>
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	All the quality Assurance activities of IDE are overseen by CIQA/ IQAC and placed before BoM for review and Approval	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161 notice CIQA%20Minutes%20.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161 notice CIQA%20Minutes%20.pdf</a>
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different academic programmes	To ensure quality academic program, the instructional design are prepared by the Board of Studies as per the requirement based on the philosophy of ODL mode and placed before BoM for approval. It is implemented as per the approval of BOM	<a href="https://rgu.ac.in/wp-content/uploads/2023/08/BoS-Notification.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/BoS-Notification.pdf</a> <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756292245 notice Minutes of the L BoM Meeting.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756292245 notice Minutes of the L BoM Meeting.pdf</a>

24.	Promoted automation of learner support services of the Higher Educational Institution	To ensure easy accesses and to create learner centric environment, CDOE has automated its maximum services for the learners. Recently the university has extended the Learning Management System (LMS) for the ODL mode	<a href="https://cdoe.rgu.ac.in/uploads/notices/1750997502_notice_Admision%20Notice%20July%202025.pdf">https://cdoe.rgu.ac.in/uploads/notices/1750997502_notice_Admision%20Notice%20July%202025.pdf</a> <a href="https://cdoe.rgu.ac.in/">https://cdoe.rgu.ac.in/</a>
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	The CDOE, RGU under its HEI has requested the CEMCA as its external agencies for validation and annual review of its in-house processes. The coordination process is yet to be completed	<a href="https://rgu.ac.in/wp-content/uploads/2022/03/MOU-with-CEMCA.pdf">rgu.ac.in/wp-content/uploads/2022/03/MOU-with-CEMCA.pdf</a>
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	The CDOE, RGU under its HEI has requested the CEMCA as its external agencies for validation and annual review of its in-house processes. The coordination process is yet to be completed.	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756292584_notice_MoU%20with%20CEMCA.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756292584_notice_MoU%20with%20CEMCA.pdf</a> <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756110161_notice_CIQA%20Minutes%20.pdf</a>
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Being a dual mode university the CDOE's assessment and accreditation is done along with HEI. IQAC is the nodal agency for responsible for oversee the preparation of self appraisal report to be submitted to the assessment and accreditation agencies.	1. <a href="#">Letter-of-IQAC-for- assesment. pdf (rgu.ac.in)</a>
28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	To promote quality services and its constant quality enhancement, CDOE has been collaborating with various organization expertise in the ODL field	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756292584_notice_MoU%20with%20CEMCA.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756292584_notice_MoU%20with%20CEMCA.pdf</a> <a href="https://cdoe.rgu.ac.in/">https://cdoe.rgu.ac.in/</a>



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29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	To enhance the employability prospects, the institution has introduced various job centric courses. The Centre for Entrepreneurship , RGU and the Placement cell, RGU regularly skill enhancing workshop and job mela. The students of CDOE have equal access as the regular students in the programmes. Further the institution is constantly organizing an exposure tour for its learners.	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756359151_notice_Educational%20Tour.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756359151_notice_Educational%20Tour.pdf</a>

## 2.2 Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr. NO.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document

1.	<p>Governance, Leadership and Management:</p> <p>a. Organisation Structure and Governance</p> <p>b. Management</p> <p>c. Strategic Planning</p> <p>d. Operational Plan, Goals and Policies</p>	<p>The Institute of Distance Education has well established organizational structure for governance, management, strategic planning etc. The same Executive Council, Academic Council and other relevant regulatory boards govern the services and quality of the service. Additionally, the CIQA cell, since its inception has been acting as an additional mechanism for continuous monitoring of the ODL education in the University.</p>	<p><a href="https://rgu.ac.in/wp-content/uploads/2023/08/ADMINISTRATIVE-STRUCTURE-OF-IDE.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/ADMINISTRATIVE-STRUCTURE-OF-IDE.pdf</a></p>
2.	Articulation of Higher Educational Institution Objectives	<p>Online Admission -</p> <p>Cashless transaction -</p> <p>Zero grievances as all the grievances are redress immediately-</p> <p>Examination conducted at par with the RGU regular mode-</p> <p>Availability of teaching and non teaching staff to support the learners-</p> <p>Timely distribution of SLM to the learners- e-</p> <p>SLM- Regular interaction with learners through ICT-</p> <p>Education to jail inmates- free education to specially abled persons etc .</p>	<p><a href="https://rgu.ac.in/wp-content/uploads/2023/08/ADMINISTRATIVE-STRUCTURE-OF-IDE.pdf">cdoe.rgu.ac.in/uploads/file-explorer/1756378419_notice_1_Learners-Queries-address-system.pdf</a></p> <p><a href="https://rgu.ac.in/wp-content/uploads/2023/08/MoU-with-Jail.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/MoU-with-Jail.pdf</a></p> <p><a href="https://rgu.ac.in/wp-content/uploads/2024/06/Routine-Semester-mode-July-2024-Exam.pdf">https://rgu.ac.in/wp-content/uploads/2024/06/Routine-Semester-mode-July-2024-Exam.pdf</a></p>

3.	<p>Programme Development and Approval Processes</p> <p>a. Curriculum Planning, Design and Development</p> <p>b. Curriculum Implementation</p> <p>c. Academic Flexibility</p> <p>d. Learning Resource</p> <p>e. Feedback System</p>	<p>a. Curriculum planning, design and development is carried out by Board of Studies comprises of member from regular mode and IDE.</p> <p>b. The curriculum is implemented after the approval of Board of management.</p> <p>c. There is no age bar, no fail system and flexibility of choosing subject.</p> <p>d. Printed SLM is provided to the learners. Further SLM are also available in institute website in PDF form which can be easily accesses by the learners.</p> <p>e. The institute has well design mechanism for taking constant feedback from the learners.</p>	<p>a. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/BoS-Notification.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/BoS-Notification.pdf</a></p> <p>b. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/BoM-Minutes-1.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/BoM-Minutes-1.pdf</a></p> <p>c. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/Student-Feedback-form2.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/Student-Feedback-form2.pdf</a></p>
4.	Programme Monitoring and Review	All programmes are constantly monitored by the BoM and it is subjected to periodical review.	<a href="https://rgu.ac.in/wp-content/uploads/2023/08/BoM-Minutes-1.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/BoM-Minutes-1.pdf</a>

5.	Infrastructure Resources	The Institute has its own well plan administrative and academic building both at headquarter and Learner support centres which consists of: Class room, administrative office, library, conference hall, faculty rooms, interner services etc.	<a href="https://rgu.ac.in/wp-content/uploads/2021/10/Build-UPArea-forODLactivity.pdf">https://rgu.ac.in/wp-content/uploads/2021/10/Build-UPArea-forODLactivity.pdf</a>
6.	Learning Environment and Learner Support	For suitable learning enviroment, CDOE has established more than 12 learner support centre across the state, the headquarter and LSC manpower comprises of Coordinators, Subject teachers, Counselors, clerical staff etc.	1. <a href="https://rgu.ac.in/wp-content/uploads/2021/12/Assignment-QP-MA-EconomicsPrevious.pdf">1756374787 notice Full Time Teacher.pdf</a>
7.	Assessment and Evaluation	The Assessment and Evaluation is divided into two parts Assignment writing consists of 30 % marks and end semester 70% marks. # Assignment -Assignment question is prepared by the qualified faculties of each programme under the guidance of BoS and is supplied to the learners for writing. The assignment is then evaluated by the faculties and scored marks is sent to the examination branch. # End semester Examination the end semester exams which comprises of 70% marks are conducted by the office of Controller of Exams and evaluated by the evaluators dully assigned by the CoE office.	1. <a href="https://rgu.ac.in/wp-content/uploads/2021/12/Assignment-QP-MA-EconomicsPrevious.pdf">https://rgu.ac.in/wp-content/uploads/2021/12/Assignment-QP-MA-EconomicsPrevious.pdf</a> 2. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756379117_notice_Final%20Routine%20of%20CDOE%20Exam%20July%202025.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756379117_notice_Final%20Routine%20of%20CDOE%20Exam%20July%202025.pdf</a> 3. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756099407_notice_Appointment%20of%20Centre%20Evaluator.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756099407_notice_Appointment%20of%20Centre%20Evaluator.pdf</a>

**HEI ID:HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

8.	Teaching Quality and Staff Development	For enhancing the teaching quality, CDOE engaged its academic staff in seminars and Faculty development programme periodically	1. <a href="https://rgu.ac.in/wp-content/uploads/2023/02/Faculty-Development-Programme-on-Open.pdf">https://rgu.ac.in/wp-content/uploads/2023/02/Faculty-Development-Programme-on-Open.pdf</a>
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**2.3 Compliance of Process of Internal Quality Audit – As per Annexure-I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :**

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
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1.	Academic Planning	<p>1. The academic planning is monitored and carried out by three regulating authorities: BoS, BoM and Academic Council. With periodical review and approval from the academic council planning is implemented in the CDOE.</p> <p>2. For suitable learning environment, CDOE has established more than 12 learner support Centre across the state, the headquarter and LSG man power comprises of Coordinators, Subject teachers, Counselors, clerical staff etc.</p> <p>3. Each programme is designed at par with the regular mode as shared in serial no. 11 Certificate courses has been introduced.</p>	<p>1. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756310428_notice_51ST%20BOM%20MINUTES.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756310428_notice_51ST%20BOM%20MINUTES.pdf</a></p> <p>2. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/BoS-Notification.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/BoS-Notification.pdf</a></p> <p>3. <a href="https://rgu.ac.in/wp-content/uploads/2021/10/A-C-approval-of-MA-Economics.pdf">https://rgu.ac.in/wp-content/uploads/2021/10/A-C-approval-of-MA-Economics.pdf</a></p> <p>4. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/MoU-Japanese.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/MoU-Japanese.pdf</a></p>
2.	Validation	The quality enhancement is constantly monitored by CIQA and IQAC of the HEI	<p>1. <a href="https://rgu.ac.in/wp-content/uploads/2024/08/Minutes-of-CIQA.pdf">https://rgu.ac.in/wp-content/uploads/2024/08/Minutes-of-CIQA.pdf</a></p> <p>2. <a href="https://rgu.ac.in/wp-content/uploads/2024/02/AQAR-2021-22.pdf">https://rgu.ac.in/wp-content/uploads/2024/02/AQAR-2021-22.pdf</a></p>

3.	<p>Monitoring, Evaluation and Enhancement Plans</p> <p>a. Reports from Learner SupportCentres (for Open and Distance Learning programmes)</p> <p>b. Reports from ExaminationCentres</p> <p>c. External Auditor or otherExternal Agencies report</p> <p>d. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institutionlevels</p> <p>e. Reporting and Analytics bythe Higher Educational Institution</p> <p>f. Periodic Review</p>	<p>1. Every year Annual report of all the activities carried out by the LSG is being submitted at the HEI.</p> <p>2. After completion of every end semester examination, report is submitted to the responsible regulatory authority for consideration and reviewal.</p> <p>3. Annual auditing takes place, audited by the concerned department of HEI and AG Itanagar, Branch.</p> <p>4. Performance data, reporting and analytics and periodical review is carried out by IQAC, HEI</p>	<p>1. <a href="https://rgu.ac.in/wp-content/uploads/2024/08/Annual-Report-2023-24.pdf">https://rgu.ac.in/wp-content/uploads/2024/08/Annual-Report-2023-24.pdf</a></p> <p>2. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756355142_notice_FINAL%20SAR-23-24%20ENGLISH.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756355142_notice_FINAL%20SAR-23-24%20ENGLISH.pdf</a></p>
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## Part – III: Human Resources and Infrastructural Requirements

### 3.1 Name and details of Director of Centre for Distance and Online Education

**(Dual Mode University)** - Regular, full time, atleast Associate Professor

Or

**Name and details of Head for each school (for Open University)** - Full time

dedicated, not below the rank of an Associate Professor

Prof. Ashan Riddi, Professor of History Department, MA, NET, Ph.D.

Salary- 2.90 lakh

### 3.2 Compliance status in respect of Human Resource – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:*

*All the norm mentioned as per Annexure-IV of UGC (ODL programme and online programme) Regulation 2020 have been fulfilled by DDE.*

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
UG	7	7	Yes	
PG	14	14	Yes	
PGD	NA	NA	NA	



HEI ID:HEI-U-0047			Name of HEI:RGU (A.P)			Type of HEI: DUAL MODE		
S. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience	Type (Regular/ Contract) with gross salary/-	Date of joining programme and Joining report
1	Undergraduate Programme	7	Dr. P. B. Baruah,	Associate Professor	Ph. D	17 yrs	Regular 2,10,000/-	11.04.2025
2			Dr. P. K. Barik	Assistant Professor	Ph. D	11 yrs	Regular 1,56,000/-	11.04.2025
3			Dr. D S Gupta	Assistant Professor	Ph. D	12 Yrs.	Regular 1,25,000/-	11.04.2025
4			Dr. V K Mishra	Assistant Professor	Ph. D	10 yrs	Regular 1,56,000/-	11.04.2025
5			Dr. Arvind	Assistant Professor	Ph. D	6 Yrs	Regular 1,10,000/-	11.04.2025
6			Dr. Nuki Gameng	Assistant Professor	Ph. D	12 Yrs	Regular 1,25,000/-	11.04.2025
7			Dr. Padi Hana	Assistant Professor	Ph. D	14 Yrs	Regular 1,30,000/-	11.04.2025
1	Postgraduate Programme	14	Prof. Ashi Lama,	Professor	Ph. D	15 Yrs.	Regular 1,90,000/-	27/01/2020
2			Dr. Margum Ado,	Asst. Prof.(Full time Cont.)	Ph. D	2 Yrs.	Full Time Contractual 35,000/-	22.11.2024
3			Prof. C. Siva Sankar,	Professor	Ph. D	14 Yrs.	Regular 1,90,000/-	28/8/2018
4			Moyir Riba	Assistant Professor	MA, NET	16 Yrs	Regular 1,50,000/-	11.09.2008
5			Prof. Miazhi Hazam	Professor	Ph. D	22 Yrs.	Regular 2,70,000/-	28/08/2018
6			Dr. Saurav Mitra	Asst. Prof.(Full time Cont.)	Ph. D	9 yrs	Full Time Contractual 35,000/-	18.06.2020
7			Dr. Arun K. Pandey	Assistant Professor	Ph. D	21 Yrs	Regular 1,60,000/-	28/8/2018
8			Dr. Pasang Ruku	Asst. Prof.(Full time Cont.)	Ph. D	5 Yrs	Full Time Contractual 35,000/-	25.11.2024
9			Dr. Tade Sangdo	Assistant Professor	Ph. D		Regular 1,10,000/-	17.08.2023

HEI ID:HEI-U-0047			Name of HEI:RGU (A.P)			Type of HEI: DUAL MODE		
10			Dr. Bide Mindo	Asst. Prof.(Full time Cont.)	Ph. D	9 yrs	Full Time Contractual 35,000/-	02.02.2021
11			Prof. Tabang Mibang	Professor	Ph. D	16 Yrs.	Regular 250000/-	28/8/2018
12			Dr. Nyajum Lollen	Asst. Prof.(Full time Cont.)	Ph. D	10 yrs	Full Time Contractual 35,000/-	22/10/2014
13			Dr. Bikash Bage	Associate Professosr	Ph. D	14 Yrs.	Regular 1,50,000/-	28/8/2018
14			Dr. Chathiam Lowang	Asst. Prof.(Full time Cont.)	Ph. D	6 yrs	6 yrs	20/09/2019

### 3.1 Details of Administrative staff

#### a. Number of Administrative staff available exclusively for Online programmes

Admin Staff	Required	Available
Deputy Registrar	1	
Assistant Registrar	1	
Section Officer	1	
Assistants	3 (2 for DM Universities)	
Computer Operator	2	
Multi Tasking Staff	2	

(Attach duly attested photocopy of appointment letter with salary details)

**Part-IV: Examinations****4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:**

<b>Sl.No.</b>	<b>Provisions in Regulations</b>	<b>Whether complied Yes/No</b>	<b>If No, Reason there of</b>
1.	All processes of assessment of learners indifferent components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognized Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc.	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any Private organizations or unapproved Higher Educational Institutions.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	Yes	

Sl.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason there of
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre Must be clean and in good condition.	Yes	
7.	The examination centre must have an Examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and Clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and Clean drinking water facilities	Yes	
10.	Safety and security of the examination centre Must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in Working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the Examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

**4.2 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored Examinations.	Yes Examination Guidelines, <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755859422_notice_Appointment.pdf">Examination-OrdinanceIDE.pdf</a> order copy of appointment of examination Superintendent, Deputy Superintendent, <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755859422_notice_Appointment.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1755859422_notice_Appointment</a> and Invigilators, paper setters, moderators <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755859529_notice_Appointment%20of%20Evaluator.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1755859529_notice_Appointment%20of%20Evaluator.pdf</a> <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755837198_notice_Appointment.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1755837198_notice_Appointment</a>	
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	<b>Yes</b> Order copy of Evaluators <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756099407_notice_Appointment%20of%20Centre%20Evaluator.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756099407_notice_Appointment%20of%20Centre%20Evaluator.pdf</a> Convocation notification <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756099407_notice_Appointment%20of%20Centre%20Evaluator.pdf">RGU-XXII-Final-Convocation-Notice.pdf</a>	

3.	<p>The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination:</p> <p>Provided that no semester or year-end examination shall be held unless:</p> <p>i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;</p> <p>ii) For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/Higher Educational Institution</p>	<p>Yes. CDOE, RGU cover 100 percent courses of each programme through offline contact and counseling programme, face to face counseling throughout the year, through online mode etc. Contact and counseling programme schedule uploaded for reference. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756042626notice_Counselling%20Routine.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756042626notice_Counselling%20Routine.pdf</a></p>	
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Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	Yes <a href="https://ide.rgu.ac.in/test/uploads/file-explorer/1742208481_notice_CDOE%20ordinance.pdf">https://ide.rgu.ac.in/test/uploads/file-explorer/1742208481_notice_CDOE%20ordinance.pdf</a>	
5.	The weightage for different components of assessments for Open and Distance Learning mode shall be as under: (i) Continuous or formative assessment (in semester): Maximum 30 percent.  Summative assessment (end semester examination or term end examination): Minimum 70 percent.	Yes <a href="https://ide.rgu.ac.in/test/uploads/file-explorer/1742208481_notice_CD OE%20ordinance.pdf">https://ide.rgu.ac.in/test/uploads/file-explorer/1742208481_notice_CD OE%20ordinance.pdf</a>	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes	

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes Mark sheet is uploaded for ready reference <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756099719_notice_Marksheet.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756099719_notice_Marksheet.pdf</a>	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Yes The Controller of Examinations processes panel of names of paper setters, moderators and evaluators, prepared by the concerned Board of Study and with the approval of the Vice Chancellor; he corresponds with paper-setters, moderators and evaluators. Appointment order copy of Paper setters, moderators, evaluators and result declaration link are uploaded for ready reference. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755859906_notice_Appointment">https://cdoe.rgu.ac.in/uploads/file-explorer/1755859906_notice_Appointment</a> <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755860205_notice_Appoi">https://cdoe.rgu.ac.in/uploads/file-explorer/1755860205_notice_Appoi</a>	



		<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755837198_notice_Appointment-II-Semester-MA-Notification-June-2024.pdf">ntment https://cdoe.rgu.ac.in/uploads/file-explorer/1755837198_notice_Appointment-II-Semester-MA-Notification-June-2024.pdf</a> <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756099407_notice_Appointment%20of%20Centre%20Evaluator.pdf">IV-Semester-MA-Notification-June-2024.pdf</a>	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Yes Order copy of examination and evaluation units <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756099407_notice_Appointment%20of%20Centre%20Evaluator.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756099407_notice_Appointment%20of%20Centre%20Evaluator.pdf</a>	
10.	(a)The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes- But not all centres have the provision of CCTV 1. <a href="https://rgu.ac.in/wp-content/uploads/2023/08/CCTV-Exam-Recording.mp4">https://rgu.ac.in/wp-content/uploads/2023/08/CCTV-Exam-Recording.mp4</a> 2. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756381317_notice_1%20Examination%20Video.mp4">https://cdoe.rgu.ac.in/uploads/file-explorer/1756381317_notice_1%20Examination%20Video.mp4</a>	
	(b)Availability of biometric system	No	Because most of the study centre has no provision for installation of Biometric system.

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	No	Because most of the study centre has no provision for installation of Biometric system.
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	Yes Video is uploaded for reference. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756381317_notice_1%20Examination%20Video.mp4">https://cdoe.rgu.ac.in/uploads/file-explorer/1756381317_notice_1%20Examination%20Video.mp4</a>	
11.	The Higher Educational Institution shall retain all such Closed-Circuit Television recordings in archives for a minimum period of five years	Yes Although CCTV coverage is not available videography through mobile is stored for the said duration of time	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Yes Order letter of Observer <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755859714_notice_Appointment%20of%20Observers.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1755859714_notice_Appointment%20of%20Observers.pdf</a>	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	Yes Report of Observer <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1755860687_notice_Observer">https://cdoe.rgu.ac.in/uploads/file-explorer/1755860687_notice_Observer</a>	

13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted Through proctored examination(pen-paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in These regulations.	Yes <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756376255_notice-Invigilator-duty-Chart%202025.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756376255_notice-Invigilator-duty-Chart%202025.pdf</a>	
	(b)The Exams shall be under the direct Control and responsibility of the Open and Distance Learning mode Institution.	Yes Being a dual mode university the examinations are conducted by the controller of exam office as per the guideline of ODL mode <a href="https://ide.rgu.ac.in/test/uploads/file-explorer/1742208481_notice_CDOE%20ordinance.pdf">https://ide.rgu.ac.in/test/uploads/file-explorer/1742208481_notice_CDOE%20ordinance.pdf</a>	
14	The Examination Centre shall be located in Government Institutions like KendriyaVidyalaya(s),NavodayaVidyalaya(s), Sainik School(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	Yes The examination centres are only allowed in the affiliated colleges of RGU <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756382804_notice_Study%20centres.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756382804_notice_Study%20centres.pdf</a>	

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations.	Yes <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756383096-notice_Learners%20Support%20Centre.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756383096-notice_Learners%20Support%20Centre.pdf</a>	
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes <a href="https://rgu.ac.in/wp-content/uploads/2024/08/Order-of-Territorial-Jurisdiction-Newspaper-cutting.pdf">https://rgu.ac.in/wp-content/uploads/2024/08/Order-of-Territorial-Jurisdiction-Newspaper-cutting.pdf</a>	
17	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.	No	As the degree earned through both regular and ODL modes are treated as equal, the same certificate of degree is issued for both. Currently, RGU degree certificate does not have the provision for Aadhar no. and photo. Hence, this process cannot be implemented in CDOE, RGU
	(b) Each award shall also be uploaded on the National Academic Depository	Yes	

**HEI ID: HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

<b>Sl.No.</b>	<b>Provisions in Regulations</b>	<b>Whether complied Yes/No If Yes, Upload Relevant document</b>	<b>If No, Reason there of</b>
18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and marksheets issued by the Higher Educational Institution to the learners(for each semester certificate and at the end of the programme):(i)Mode of delivery; (ii) Date of admission; (iii) Date of completion;(iv)Name and address of all Learner Support Centres (only for Open and Distance Learning);(v)Name and address of all Examination Centres	Yes  Sl. (i) to (iv) are mentioned in the front of the mark sheet.	

**4.3 Whether any examination held through online mode.**

*If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination*

NA.

**4.4 Result and Student Progression For UG, PG and PGD programmes**

Semester beginning	Programme name	No. of students admitted	No. of students appeared in exams	No. of students Progressed to next year	% of students passed	% of students Passed in first class
<January, 2023>	BA I Sem	527	467	388	83%	20%
	BA III Sem	358	346	279	81%	25%
	BA V Sem	297	281	265	94%	33%
	N.					
<January ,2023>	MA Economics 1 <sup>st</sup> Sem	47	39	8	20%	25%
	MA Economics 3 <sup>rd</sup> Sem	34	29	22	75%	35%
	MA Education 1 <sup>st</sup> Sem	38	32	23	71%	23%
	MA Education 3 <sup>rd</sup> Sem	49	46	37	80%	40%
	MA English 1 <sup>st</sup> Sem	56	46	30	65%	13%
	MA English 3 <sup>rd</sup> Sem	40	29	23	79%	15%
	MA Hindi 1 <sup>st</sup> Sem	21	21	9	42%	22%
	MA Hindi 3 <sup>rd</sup> Sem	28	27	24	88%	16%
	MA History 1 <sup>st</sup> Sem	72	63	46	73%	13%
	MA History 3 <sup>rd</sup> Sem	73	66	61	92%	15%
	MA Pol. Science 1 <sup>st</sup> Sem	115	101	64	63%	23%
	MA Pol. Science 3 <sup>rd</sup> Sem	102	87	64	73%	39%
	MA Sociology 1 <sup>st</sup> Sem	24	22	17	77%	17%
	MA Sociology 3 <sup>rd</sup> Sem	12	10	8	80%	25%
	N.					

**Part-V: Programme Project Report(PPR)and Self-Learning Material (SLM)****5.1 Compliance status of 'Guidelines on Programme Project Report' – As per Annexure-V of UGC(ODL Programmes and Online Programmes) Regulations,2020**

*HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

Programme Project Report's are prepared as per the guidelines as indicated in the Annexure – V of UGC (ODL Programmes and Online Programmes) Regulations, 2020. To ensure quality academic environment each programme is planned by the Board of Management. After its approval Board of Studies is endorsed to prepare programme curriculum which is again place before the BoM and then Academic Council. The programmes are implemented after the approval of Academic Council duly ratified by the Executive Council of the HEI.

<https://rgu.ac.in/wp-content/uploads/2024/08/NEP2020-PPR-BA-Political-Science.pdf>

<https://rgu.ac.in/wp-content/uploads/2024/08/1st-BoS-Political-Science.pdf>

<https://rgu.ac.in/wp-content/uploads/2024/08/2nd-Bos-Pol.pdf>

<https://rgu.ac.in/wp-content/uploads/2024/08/AC-Minutes-of-47th-meeting.pdf>

**5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC(ODL Programmes and Online Programmes)Regulations,2020**

*HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.*

In compliance to the Annexure- VI of UGC (ODL Programmes and Other Programmes) Regulations, 2020 the SLM's have been designed keeping in mind the self-instruction mode (SIM) format and follows a simple pattern wherein every book starts with a brief overview of the course with the structure of the course described therein. Many activities are listed in the books so that the learners get the feeling of a conversational tone when they read the book. Each chapter also contains practice questions at the end. To maintain the standard of the materials it is made sure that the learning materials employ techniques so that the students employ the theoretical knowledge practically. The syllabus of the SLM's are in toto with the regular syllabus and therefore it is at par with the HEI vision. The institute also provides the PDF version of the textbooks in its website which are easily assessable by the learners.

1. <https://rgu.ac.in/wp-content/uploads/2024/08/2nd-BoS-English.pdf>  
<https://rgu.ac.in/wp-content/uploads/2024/08/NEP2020-Syllabus-BA-History.pdf>  
<https://rgu.ac.in/wp-content/uploads/2024/06/BA-History-IDE-HIS-001-CC-1110.pdf>

**5.3 Compliance status in respect of Self-Learning Material- As per Annexure - VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

The SLM's are prepared in compliance to the Annexure- VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020. The SLM's have been designed keeping in mind the self-instruction mode (SIM) format and follows a simple pattern wherein each unit of the book begins with Introduction followed by the Unit Objectives for the topic. The content is then presented in a simple and easy-to-understand manner and is interspersed with Check Your Progress questions to reinforce the student's understanding of the topic. A list of Questions and Exercises is also provided at the end of each unit. The Summary, Key Terms and Activity further act as useful tools for students and are meant for effective recapitulation of the text. To ensure quality assurance the Board of Studies of each programme is entrusted for preparation of SLMs. The BoS engaged contributors from academic field not below the rank of Assistant professor teaching at Undergraduate Level and Post Graduate level of different colleges and universities. After completion writing SLM it is placed before the approving authority of HEI for final approval, printing and disbursement process.

<https://rgu.ac.in/wp-content/uploads/2024/08/2nd-BoS-English.pdf>

[https://rgu.ac.in/wp-content/uploads/2024/08/NEP2020-Syllabus-BA-](https://rgu.ac.in/wp-content/uploads/2024/08/NEP2020-Syllabus-BA-History.pdf)

[History.pdf` https://rgu.ac.in/wp-content/uploads/2024/06/BA-History-IDE-HIS-001-CC-1110.pdf](https://rgu.ac.in/wp-content/uploads/2024/06/BA-History-IDE-HIS-001-CC-1110.pdf)

<https://rgu.ac.in/wp-content/uploads/2024/08/AC-Minutes-of-47th-meeting.pdf>



## Part-VI: Programme Delivery through Learner Support Centre (LSC)

### 6.1 Details of personal contact programme simple mented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
	UG	1. DPG College Kamki 2. Jawaharlal Nehru College Pasighat Centre 3. Govt. College Bomdila 4. IGG College Tezu 5. Rang Frah Govt. College, Changlang 6. Wangcha Rajkumar Govt. College, Deomali 7. SFS College, Aalo 8. Govt. College	16	2	1024	820

**HEI ID: HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

		Seppa 9. Govt. College Doimukh 10. BYG Women's College, Lekhi 11. Govt. College Yachuli 12. Govt. College Daporijo 13. MLB College, Namsai 14. Nam dapha Degree College, Miao 15. KGI HE, Roing 16. Distr ict Jail Jully				
	PG	1.RGU 2.JNC Pasighat	2	2	593	474
	PGD	NA	NA	NA	NA	NA

## 6.2 Compliance status of Learner Support Centre'-As per Annexure-VIII of UGC (ODL Programmes and Online Programmes)Regulations,2020

*HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.*

All of the study centres affiliated with this institute are colleges under the HEI (Rajiv Gandhi University), except for the two centres mentioned in the next para. Upon receiving an application from one of these affiliated colleges, the Board of Management (BOM), chaired by the Vice Chancellor of the HEI, conducts a thorough review and discussion. After conducting a formal survey of the proposed centre, the BOM approves the application. Following this, the approval report is submitted to the Academic Council of the HEI for ratification. Once ratified, the centre is allowed to commence operations in accordance with the guidelines set forth by the UGC-DEB. In addition to the affiliated colleges, two other organizations—Central Jail, Jollang, Arunachal Pradesh, and the Arunachal Pradesh Civil Secretariat, Itanagar—have also applied to establish LSC's within their respective institutions. The same rigorous process was followed in these cases. However, the Civil Secretariate was only made an Admission centre with CDOE, RGU as the LSC. Moreover, a Memorandum of Understanding (MOU) was signed with both organizations to formalize the establishment of these Learning Support Centres (LSCs).

### **6.3 LSC wise enrollment details (Not for Private University)**

**HEI ID: HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

Sr. No.	Name & Address of College/institute where LSC is established (with Pin Code)	This LSC is LSC of how many HEIs? (No. and Names)	If yes, All the HEIs in same State as that of the LSC?	Name of HEI to which College/institute is affiliated (where LSC is established)	Whether the College/institute is private or Govt (where LSC is established)	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
1.	DPG College, Kamki PIN-791001	1		Rajiv Gandhi University	Government	Mr. Gomin Ete, Coordinator Mobile-7629885574 Counsellors- 1 Dr. Taro Sindik Ph. D 0378326121 0 2 Mr. Nyade Nomuk Ma Net 0378326121 0 3 Ms. Ritter Basar Ma Net 0378326121 0 4 Ms. Bombi Riram Ma Net 0378326121 0 5 Ms. Nyaja Tesia Ma Net 0378326121 0 6 Ms. Rigam Kaye Ma Net 0378326121 0 7 Mr. Deba Pasi Ma Net 0378326121 0 8 Dr. Teshi Shoang Ph. D 0378326121 0 9 Mr. Gomin Ete Ma Net 0378326121 0 10 Mr. Akatana Tara Ma Net 0378326121 0 11 Mr.	MA. B.Ed. M.Phil	12	BA	54

**Type of HEI: DUAL MODE**

					Kiri Lollen Ma Net 0378326121 0 12 Ms. Karpi Rike Ma Net 0378326121 0				
2	Jawaharlal Nehru College Pasighat Centre, PIN- 791102	1	Rajiv Gandhi University	Government	Dr. Lekhi Sitang, Coordinator Mobile- 9436044116 Counsellors- 1 Dr. Sunand Kumar Sinha Ph. D 0368- 2222326 2 Mr. Tara Singh Gibo Ma Net 0368- 2222327 3 Mr. Abani Doley Ma Net 0368- 2222328 4 Ms. Zenny Kamsi Ma Net 0368- 2222329 5 Mr. Nong Tayeng Ma Net 0368- 2222330 6 Mr. TalutTalom Ma Net 0368- 2222331 7 Mr. Kaling Darung Ma Net 0368- 2222332 9 Dr. Hari Nivas Pandey Ph. D 0368- 2222332 10 Ms. Neelam Rupa Ma Net 0368- 2222332 11 Mr. Marshal	Ph.D    Ph. D  MA NET  MA NET  MA NET  MA NET  MA NET  MA NET  PH.D.  MA NET  MA NET	16	BA MA	323

**Type of HEI: DUAL MODE**

[illegible]

**HEI ID: HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

					Lamu Ma Net 03782222120 10 Dr. V K Sinha Ph. D 03782222120	MA NET  PH.D			
4	IGG College, Tezu, PIN- 792001	1	Rajiv Gandhi University	Government	Mr. NongjaSingp ho, Coordinator Mobile - 9612417823 Counsellors- 1 Dr. Brojen Das Ph. D 0380422232 9 2 Dr. Tage Yama Ph. D 0380422232 9 3 Mr. NongjaSingp ho Ma Net 0380422232 9 4 Dr. Padmawati Ongong Ph. D 0380422232 9 5 Mr. JeevantuTik hak Ma Net 0380422232 9 6 Ms. Kesang Drema Ma Net 0380422232 9 7 Dr. S K Pradhan Ph. D 0380422232 9 8 Dr. T. Lollen Ph. D 0380422232 9	M.A., M.Phil  PH.D  PH.D  MA NET  PH.D  MA NET  MA NET  PH.D  PH.D	8	BA	5
5	Rang Frah Govt. College, Changlang PIN- 792120	1	Rajiv Gandhi University	Government	Dr. NendingBut ang, Coordinator Mobile - 8794594898 Counsellors- 1 Ms. Bharati Mossan Ma Net 0380822293 7	Ph.D   MA NET	7	BA	16         54

HEI ID: HEI-U-0047

Name of HEI: RGU (A.P)

Type of HEI: DUAL MODE

					2 Mrs. TikchakMos sang Ma Net 03808222937	MA NET			
					3 Mr. KiryiPotom Ma Net 03808222937	MA NET			
					4 Mr. N. Savio Wangsu Ma Net 03808222937	MA NET			
					5 Mr. PolkamMoss ang Ma Net 03808222937	MA NET			
					6 Mrs. Tanem Tech Ma Net 03808222937	MA NET			
					7 Mr. Jumi Basar Ma Net 03808222937	MA NET			
6	Wangcha Rajkumar Govt. College, Deomali PIN-792129	1	Rajiv Gandhi University	Government	Dr. KheteonKety Coordinator Mobile-8732068355 Counsellors-1 Ms Tocha Hosai Dr. Ph. D 03786255219	Ph.D	7	BA	38
					2 Mr. KhetonKhetey Ma Net 03786255219	MA NET			
					3 Mr. Taiwang Wangsa Ma Net 03786255219	MA NET			
					4 Mr. NgamwangLowang Ma	MA NET		55	



**Type of HEI: DUAL MODE**

56

HEI ID: HEI-U-0047

Name of HEI: RGU (A.P)

Type of HEI: DUAL MODE

					Martha Ma Net 7640807285 11 Ms. BompiZirdo Ma Net 7640807285 12 Ms. Tame Katherina Ma Net 7640807285	MA NET     MA NET  MA NET			
8	Govt. College, Seppa, PIN- 790102	1	Rajiv Gandhi University	Government	Dr. BeoriYubey Coordinator Mobile- 9862327682 Counsellors- 1 Mr. Mohan Koyu Ma Net 8731036340 2 Mr. Landi Pussang Tama Ma Net 8731036340 3 Mr. Tage Pugang Ma Net 8731036340 4 Mr. Subhashish Banerjee Ma Net 8731036340 5 Ms. Pema Yanchen Ma Net 8731036340 6 Mr. Beori Yabe Ma Net 8731036340 7 Ms. Byabang Yana Ma Net 8731036340 8 Ms. Gorik Ete Ma Net 8731036340 9 Mr. Tara Dagium Ma Net 8731036340 10 Mr. Nima	Ph. D    MA NET    MA NET  MA NET  MA NET  MA NET  MA NET  MA NET	11	BA	119

**Type of HEI: DUAL MODE**

					Dodum Ma Net 8731036340 11 Mr. Kumar Sonam Ma Net 8731036340	MA NET  MA NET			
9	Govt. College, Doimukh PIN- 791112	1	Rajiv Gandhi University	Government	Dr. Johnny Techi Coordinator Mobile-9436630204 Counsellors-1 Dr. Hage Habung Ph. D 9436630204 2 Dr. Mie Dirchi Ph. D 9436630204 3 Dr. Tadam Ruti Ph. D 9436630204 4 Dr. Chhomu Ph. D 9436630204 5 Mr. Dagbom Chisi Ma Net 9436630204 6 Ms. Mary Pertin Ma Net 9436630204 7 Ms. Nyari Riso Ma Net 9436630204 8 Ms. Lod Mebin Ma Net 9436630204 9 Dr. Nguri Shanti Ph. D 9436630204 10 Ms. Taba Milka Ma Net 9436630204 11 Ms. Linyir Kamki Ma Net 9436630204	Ph.D  PH.D  PH.D  PH.D  MA NET  MA NET  MA NET  MA NET  PH.D  MA NET	11	BA	92
							58		

**HEI ID: HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

10	BYG Women's College, Lekhi, PIN-791110	1	Rajiv Gandhi University	Government	Dr. Kusum Babla Coordinator Mobile-9436047522 Counsellors-1 Mrs. Minbi Kaye Ma Net 8974260556 2 Dr. Raju Ram Riram Ph. D 8974260556 3 Mrs. Yuton Lhamu Ma Net 8974260556 4 Mrs. Licha Nemko Ma Net 8974260556 5 Ms. Namgey Pema Ma Net 8974260556	Ph.D    MA NET  PH.D   MA NET  MA NET  MA NET	5	BA	48
11	Govt. College Yachuli PIN-791120	1	Rajiv Gandhi University	Government	Dr. Puny Rigia Coordinator Mobile-7085323349 Counsellors-Ms. Trisha Wangno Ma Net0378827306 Mr. Nada Pugang Ma Net0378827306 Mr. Take Ringu Ma Net0378827306 Mr. Nani Sira Ma Net0378827306 Ms. Tasso Kari Ma Net0378827306 Dr. Tana Nai Ph. D037882773	Ph.D    MA NET  MA NET  MA NET  MA NET  MA NET	8	BA	31

**Type of HEI: DUAL MODE**

					06 Dr. Aman Paron Ph. D037882773 06 Mr. Chukhu Taba Ph. D037882773 06	PH.D       PH.D			
1 2	Govt. College, Daporijo, PIN- 791122	1	Rajiv Gandhi University	Government	Dr. Akash Keyong Coordinator Mobile- 9402061525, Counsellors- 1 Ms. Menga Sikom Ma Net 9402061525 2 Ms. Koj Annu Ma Net 9402061525 3 Mr. Karmar Basar Ma Net 9402061525 4 Mr. Kali Gadi Ma Net 9402061525 5 Ms. Nyari Tawe Ma Net 9402061525 6 Mr. Gyati Loder Ma Net 9402061525 7 Ms. YimePotom Ma Net 9402061525	Ph.D     MA NET     MA NET     MA NET     MA NET     MA NET	7	BA	156
1 3	MLB College, Namsai, PIN- 792103	1	Rajiv Gandhi University	Private	Nang Mohini Namchoom Coordinator Mobile- 9378099390 Counsellors- 1 Rosmi Chitan Ma	MA       MA NET	8	BA	23

Type of HEI: DUAL MODE

					Net 9378099390 2 NyaiRiba Ma Net 9378099390 3 Kiron Chandra Borah Ma Net 9378099390 4 ChowminichanMannoi Ma Net 9378099390 5 Sushmita Mohana Ma Net 9378099390 6 Tenzin Wangmu Ma Net 9378099390 7 JoulKomut Ma Net 9378099390 8 KengkhamChowlu Ma Net 9378099390	MA NET                   			
14	Namdapha Degree College,Miao, PIN-792122	1	Rajiv Gandhi University	Private	Ms Ritu Jugli Coordinator Mobile- 9378099390 Counsellors- 1 KamlemTyri ng Ma Net 84148 59601 2 Pandi Boi Ma Net 84148 59601 3 JathatluSingpho Ma Net 84148 59601 4 Arin Tikhak Ma Net 84148 59601 5 Homnang Swain Ma Net 84148 59601	MA                   	5	BA	28
1	KGIHE,				Taying Mipi	MA NET	6	BA	23

**Type of HEI: DUAL MODE**

5	Roing				8800792962 Nancy Mega 9774532043 Menuka Pulu 8787612436 Naina Begum 9863764689 Salma Begum 8256917340 Jessy Miso 9774955868	MA NET  MA NET  MA NET  MA NET  MA NET			
	CDOE, Rajiv Gandhi University	1	NA	Rajiv Gandhi University	Coordinator 1. Prof. Ashi Lama 9436896121 2. Dr. P. B. Baruah 8413838040 Prof. C. Siva Sankar,9366 385663 Dr. P. K. Barik 7085873772 Prof. Miazi Hazam9612 529406 Dr. D S Gupta 945508189 Dr. Arun K. Pandey 96125 40643 Dr. V K Mishra9863 0 27568 Dr. Tade Sangdo9402 0 62106 Dr. Arvind 94505 42615 Prof. Tabang Mibang7005 4 20787 Dr. Nuki Gameng 7005137157 Dr. Bikash Bage Dr. Padi Hana89745 98222 Dr. Margum	Ph.D  Ph.,D.  Ph.D  Ph.D  Ph.D  Ph.D  Ph.D  Ph.D  Ph.D  Ph.D  Ph.d  Ph.D  Ph.d	37	MA	361

**Name of HEI: RGU (A.P)**

**Type of HEI: DUAL MODE**

					Ado 8798518484	MA, NET.			
					2. Moyir Riba 902255510				
					3. Dr. Saurav Mitra 9863895834	Ph.D.			
					4. Dr. Pasang Ruku 6009961255	Ph.D.			
					5. Bide Mindo 9402791327	Ph.D			
					6. Dr. Nyajum Lollen 942075890	Ph.D.			
					8. Dr. Chathiam Lowang 8787693953	Ph.D			
					Counsellors 1. Mr. Tagam Dabi 2. Kanchan Devi 3.Dr Kaling Moyong 4. Ms. Devita Bora 5. Sumpi Tasso 8119916113	MA, NET  MA, NET  Ph.D.  MA, NET MA, NET MA, NET			
					6.. Bikash Mepo 8787367352	MA, NET			
					7. Linu Ronya 8837085025	MA, NET			
					8.Priyanka Singh 9.Ms. Dopu Doke 7085426884	MA, NET  MA, NET			
					10. Ms. Kento Tamuk 7005362378	MA NET  MA NET			
					11.Ms. Tob Lollen Counsellor 12.Ms. Jumter Loya Counsellor 13.Ms. Ama Pinky Kago 9612475950	MA NET    MA NET MA NET			
					14.Ms. Maga Neru 9774513782	MA NET			



**HEI ID: HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

Central Jail, Jollang	1	Rajiv Gandhi University	Coordinator Mr. Hage Nado 879445173	MA	Counsellors of RGU applicable her	MA BA	6
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**Note: In case of Science Programmes, programmes shall be offered from the Headquarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.**

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in Conventional mode	No. of years	7 years condition complied Yes/No
NA	NA	NA	NA

#### **6.4 Off campus details (For Deemed to be University)**

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
1.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N.							

#### **6.5 Delivery of Self-Learning Material**

*Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations*

Type	Date of Admission for July and January)	Date of delivery SLM	Whether Delivered SLM To
Printing Material	01 <sup>st</sup> July 2024 to 14 <sup>th</sup> August 2024	1. 1 <sup>st</sup> July 2024 onward at HQ 2. 30 <sup>th</sup> Sept 2024-LSC	Delivered
Audio-Video Material	No provision till date	No provision till date	No provision till date
Online Material	Available at official website	Available at official website	Available at official website
Compute based Material	No provision till date	No provision till date	No provision till date

**HEI ID: HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

**6.6 Whether any course in a particular programme was allowed through OER/  
Massive Open Online Courses: Y/N**

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester wise – programmes wise)
	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A

b. Upload approval of statutory authorities of the Higher Educational Institution:

*Upload*

## Part – VII: Self-Regulation through disclosures, declarations and reports

## 7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020– Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756310005_notice_Declaration.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756310005_notice_Declaration.pdf</a>
Uploading of the following on HEI website <b>(Mention link)</b>			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	Yes	<a href="https://rgu.ac.in/wp-content/uploads/2021/10/EC-approval-of-BA-Course.pdf">https://rgu.ac.in/wp-content/uploads/2021/10/EC-approval-of-BA-Course.pdf</a>
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes	<a href="https://rgu.ac.in/wp-content/uploads/2022/03/Recognition-Letter-for-running-MA-BA-progm-of-IDE.pdf">https://rgu.ac.in/wp-content/uploads/2022/03/Recognition-Letter-for-running-MA-BA-progm-of-IDE.pdf</a>
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes	<a href="https://rgu.ac.in/wp-content/uploads/2023/08/BrochureIDE-RGU.pdf">https://rgu.ac.in/wp-content/uploads/2023/08/BrochureIDE-RGU.pdf</a>

5	Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Learning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;	Yes	<a href="https://ide.rgu.ac.in/test/uploads/file-explorer/1742208264_notice_M.A%20Political%20Science%20(NEP).pdf">https://ide.rgu.ac.in/test/uploads/file-explorer/1742208264_notice_M.A%20Political%20Science%20(NEP).pdf</a>  <a href="https://ide.rgu.ac.in/test/uploads/file-explorer/1742901372_notice_NEP2020-PPR-BA-Economics.pdf">https://ide.rgu.ac.in/test/uploads/file-explorer/1742901372_notice_NEP2020-PPR-BA-Economics.pdf</a>  3. <a href="https://ide.rgu.ac.in/test/uploads/file-explorer/1756286246_notice_Student_Enrolment_Data_2024-25.pdf">1756286246_notice_Student_Enrolment_Data_2024-25.pdf</a>  4. <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756374787_notice_Full%20Time%20Teacher.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756374787_notice_Full%20Time%20Teacher.pdf</a>
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756370921_notice_Academic%20Calendar%202024-25.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756370921_notice_Academic%20Calendar%202024-25.pdf</a>
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes	<a href="https://rgu.ac.in/wp-content/uploads/2021/02/Download_491bfbf.docx">https://rgu.ac.in/wp-content/uploads/2021/02/Download_491bfbf.docx</a>

**HEI ID: HEI-U-0047****Name of HEI: RGU (A.P)****Type of HEI: DUAL MODE**

8.	Information regarding all the programmes recognised by the Commission	Yes	<a href="https://rgu.ac.in/wp-content/uploads/2022/03/Recognition-Letter-for-running-MA_BA-progm-of-IDE.pdf">https://rgu.ac.in/wp-content/uploads/2022/03/Recognition-Letter-for-running-MA_BA-progm-of-IDE.pdf</a>
9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756286246_notice_Student%20Enrolment%20Data%202024-25.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756286246_notice_Student%20Enrolment%20Data%202024-25.pdf</a>
10.	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;	Yes	<a href="#">List-of-Authors.pdf (rgu.ac.in)</a>
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	Yes	<a href="https://rgu.ac.in/wp-content/uploads/2021/02/Download_458.pdf">https://rgu.ac.in/wp-content/uploads/2021/02/Download_458.pdf</a>

12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	Yes	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756383096_notice_Learners%20Support%20Centre.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756383096_notice_Learners%20Support%20Centre.pdf</a>
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Open and Distance Learning programmes	Yes	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756382804_notice_Student%20centres.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756382804_notice_Student%20centres.pdf</a>  <a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756286246_notice_Student%20Enrolment%20Data%202024-25.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756286246_notice_Student%20Enrolment%20Data%202024-25.pdf</a>
14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	Yes	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756376255_notice_Invigilator-duty-Chart%202025.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756376255_notice_Invigilator-duty-Chart%202025.pdf</a>
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes	<a href="https://cdoe.rgu.ac.in/uploads/file-explorer/1756370921_notice_Academic%20Calendar%202024-25.pdf">https://cdoe.rgu.ac.in/uploads/file-explorer/1756370921_notice_Academic%20Calendar%202024-25.pdf</a>
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes CEMCA has been chosen by the University authority for third party Academic Audit of the institute. It is under process	<a href="mailto:regarding-third-party-audit.pdf@rgu.ac.in">Mail-regarding-third-party-audit.pdf (rgu.ac.in)</a>

## Part – VIII: Admission and Fees

### 8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved intake in conventional mode and in case of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	No, No science related subject available
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	Yes
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes, All admission process is done online <a href="https://cdoergu.in/">https://cdoergu.in/</a>

4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
5.	<p>The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government:</p> <p>Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners</p>	<p>Yes CDOE doesn't provide any scholarship to students. However students can apply for state government scholarship.</p>
6.	<p>Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners:</p> <p>Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution</p>	Yes
7.	<p>Every Higher Educational Institution shall–</p> <p>(a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an</p>	



	<p>International Learner;</p> <p>(b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;</p> <p>(c) exhibit such records as permissible under law on its website; and</p> <p>(d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.</p>	Yes
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	No, We do not collect a refundable fee.
8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode,	No such limit follow

	which shall be in consonance with the resources	
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	No age Limit
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Yes
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	Yes
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes

8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	Yes, The admission process of institution is as per the UGC academic calendar. Uploaded on the HEI website. It is also published in the local newspaper.
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	Yes
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the	

	purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	Yes
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	Yes
14.	<p>No Higher Educational Institution shall, issue or publish-</p> <p>(a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading</p>	<p>Yes</p> <p>74</p>

## Part – IX: Grievance Redressal Mechanism

### 9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.*

For undergraduate students, grievances are forwarded through the designated coordinators at the respective CDOE, RGU-affiliated centres to the Institute. Upon receiving a grievance, the issue is analysed, and an appropriate solution is determined. If the problem can be resolved internally, the Institute takes immediate action. Otherwise, the matter is escalated to the relevant authority for further resolution.

Post-graduate students, on the other hand, raise their grievances through the faculty of their respective departments. Faculty members guide the students on the appropriate steps to address their concerns. Students submit a formal application, along with the necessary documents, to the Institute. After carefully identifying the problem and its solution, the Institute either resolves the issue directly or forwards it to the appropriate authority, depending on the nature of the grievance. The process is expedited to ensure that students do not experience unnecessary delays or anxiety.

#### **Transparency**

At CDOE, RGU, transparency in grievance resolution is a core principle. The Institute strives to ensure that each issue is addressed in a fair and open manner. Before the establishment of the Grievance Cell, all exam-related issues were handled directly through the Controller of Examination (COE) Office. With the establishment of the Grievance Cell, all student concerns are first addressed by the Cell and then transferred to the COE office for further action. This system has enhanced transparency in resolving exam-related grievances.

### 9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
4	4

### 9.3 Complaint Handling Mechanism

*HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.*

The Centre for Distance and Online Education (CDOE), Rajiv Gandhi University (RGU), established a "Grievances Redressal Cell" on 9th February 2019, in compliance with the Open and Distance Learning Regulation 2017 under the University Grants Commission (UGC). The purpose of this cell is to address and resolve learner grievances within a set timeframe, ensuring a smooth and transparent redressal process.

The Grievances Redressal Cell operates through two main branches: the Academic Grievances Cell and the Administrative Grievances Cell, each handling complaints within its respective jurisdiction. Additionally, all affiliated study centers of the Centre for Distance and Online Education (CDOE) maintain their own grievance cells that follow the structure and procedures outlined by the HQ. Each of these study centers' grievance cells is headed by the Principal and Coordinator of the respective college. Furthermore, students have the option to directly approach the headquarters in person or over the phone for any grievances.

Grievance Cell Members (2024-25)

1. Ms. Moyir Riba – Chairman, Contact: 9402255510
2. Dr. Nyajum Lollen – Member, Contact: 9402075890
3. Dr. Margum Ado – Member, Contact: 9402470883
4. Dr. Saurav Mitra – Member, Contact: 9863895834
5. Dr. Pasang Ruku – Member, Contact: 9862438820
6. Ms. Chathiam Lowang – Member, Contact: 8415911642
7. Ms. Bide Mindo – Member, Contact: 7005853007

#### **Student Services Centre:**

In addition to the Grievances Redressal Cell, students can also visit the Student Services Centre at the headquarters to lodge formal complaints in person. If the issue can be resolved immediately, it is handled on the spot; otherwise, it is forwarded to the relevant authority for further action.

Students can also access the grievance cell through various digital and social media channels:

1. Office Email: [hod.ide@rgu.ac.in](mailto:hod.ide@rgu.ac.in)
2. Helpdesk Email: [helpdesk.ide@rgu.ac.in](mailto:helpdesk.ide@rgu.ac.in)
3. Office Phone & WhatsApp: 9863868890
4. Instagram: ide.rgu2005
5. Facebook: <https://www.facebook.com/ide.rguniversity/>
6. X(Formerly Twitter): @ide\_rgu

This multi-faceted grievance redressal system ensures that students' issues are addressed promptly and transparently, enhancing the overall student experience and fostering a culture of responsiveness and support at CDOE, RGU.

#### **9.4 Details of Complaints received from UGC (DEB)**

<b>Numbers of Complaint Received</b>	<b>Numbers of Complaint Resolved</b>	<b>Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)</b>
NIL	NIL	N/A

## Part-X: Innovative and Best Practices

### 10.1. Innovations introduced during academic year.

Construction and installation of a Bamboo Stall for coffee cafe at Innovation-cum-Incubation centre near RGU main gate for revenue generation of the IDE. The same was approved with File No. RGU/Dev-335/IDE/2015/485 of dated 14<sup>th</sup> March, 2023.

<https://rgu.ac.in/wp-content/uploads/2024/08/Bamboo-Structure-at-WTP.pdf>

### 10.2. Best Practices of HEI

There are many best practices of the Institute of Distance Education (IDE), Rajiv Gandhi University such as

- a) At Par with Regular Mode of Study, (b) Online Admission Cashless transaction  
<https://rgu.ac.in/wp-content/uploads/2024/08/Admission-Notice-July-2023.pdf>
- (b) Examination conducted at par with the RGU regular mode, and declaration of the results on time  
<https://rgu.ac.in/wp-content/uploads/2024/08/IDE-Ordinance.pdf>
- (c) Availability of teaching and non teaching staff to support the learners,  
<https://rgu.ac.in/wp-content/uploads/2024/08/Administrative-Staff.pdf>  
<https://rgu.ac.in/wp-content/uploads/2024/08/Appointment-and-Joining.pdf>
- (d) Accessibility for grievance,  
<https://rgu.ac.in/wp-content/uploads/2021/12/Grievance-Redressal-Mechanism-.pdf>  
<https://rgu.ac.in/wp-content/uploads/2021/12/Grievance-Redressal-1.pdf>
- (e) Regular contact and counseling of IDE Students,  
<https://rgu.ac.in/wp-content/uploads/2024/08/CC-Programme-routine-2023-24.pdf>
- (f) Timely distribution of Self-Instructional Study Materials (SISM) to the learners,  
Self learning materials are distributed at the time of Admission every year.
- (g) Learners can opt for two degrees simultaneously (One from regular mode and one from distance mode)  
Learners may opt for one degree as a full-time program and the other as a part-time program to manage workload, time frame etc.

### 10.3. Details of Job Fairs conducted by the HEI

The IDE students are generally encouraged to visit the placement cell of the parent institute i.e. Rajiv Gandhi University and register themselves for job-related/oriented information.

The job are mostly demanded by undergraduate students, however, it has been only three years since Rajiv Gandhi University launched undergraduate courses in various departments as per NEP. So the 'Job Fairs' is yet to be held in the university

### 10.4. Success Stories of students of ODL mode of the HEI

1. Ms. Tilek Perme, bearing Roll No. 22DESOC27 receive her degree in Sociology from IDE in 2023 and is presently residing in Polo Colony, Naharlagun, Papum Pare district. Ms Perme upon receiving her degree has been selected as TGT under Mukhya Mantri Shiksha Kosh (MMSK).
2. Ms. Devi Magar Pradhan bearing Roll No. 22DEHIN05 receives her master's degree in Hindi in 2023 from the Institute of Distance Education, RGU. Ms. Magar resides at Village Daporijo, D.S.T Colony, P.O. Daporijo, District Upper Subansiri, Arunachal Pradesh. Upon receiving her degree, Ms. Magar is currently working as Junior Teacher at Adarsh Public School, Govt. Recognized No: EED/A/42/2015-2016, Daporijo, Upper Subansiri district.
3. Ms. Nabam Lime bearing Roll No. 21DEHIS032 upon receiving her degree is currently working as Data Entry Operator, Tax Consultancy Office, Doimukh, Papum Pare district, Arunachal Pradesh.
4. Mr. Ranju Dodum bearing Roll No. 20DEENG023 received master degree in English from IDE and is now working master degree in English from IDE and is now working for the one of the oldest daily i.e. Arunachal Times and was recently conferred among the 5 journalists with first Kalyan Barooah awards.

<https://arunachaltimes.in/>

index.php/2023/12/05/dodum-is-among-5-journalists-to-be-honored-with-first-kalyan-barooah-awards/

<https://rgu.ac.in/wp-content/uploads/2024/08/Success-story-of-CDOE.pdf>



### 10.5. Initiatives taken towards conversion of e-LM into Regional Languages

Arunachal Pradesh, a home to 26 major tribes and several sub-tribes is considered a multi-lingual state. Interestingly, the state doesn't have any common language or script. It is only recently that some tribes have developed their own script. Thus, there is no common language among the tribes. It is worth mentioning that the medium of instruction in any academic institution of the state of Arunachal Pradesh is English while the common language is Hindi due to lack of common state language. With the promulgation of NEP 2020, the HEI under Arunachal Institute of Tribal Studies and Government of Arunachal Pradesh has, however, been working on modalities for the introduction of regional languages at the state level. Once the policy is promulgated, the IDE will follow suit.

### 10.6. Number of students placed through Campus Placements

As the name indicates, most of the learners admitted at IDE, RGU are in-service persons serving both under different state and central government, semi-government, private, and NGOs sectors. Some of the learners required degree certificates for on time increments and promotion to the next level. So, the campus placement was minimally required. Hence, no campus placement has been conducted by the institute so far.

The placement cell of the parent institute, however, advertise through E-circular and share in the social media through WhatsApp groups, Facebook etc. where interested students come forward and applied for the posts advertised. Interviews are conducted through blended mode and select the candidates purely on merit. So far, the number of students placed through campus placement for the academic session (2021, 2022, 2023 and 2024) is 80 (Eighty)

<https://rgu.ac.in/wp-content/uploads/2024/08/Placement-Records-of-2021-2024.pdf>

### 10.7.Details of Alumni Cell and its Activity

The first ever Alumini meet of IDE was held on 5<sup>th</sup> December 2022 at conference hall of the Institute under the Chairmanship of Prof. Ashan Riddi, Director, IDE. The chairman briefed the role and importance of Alumini Association. The Alumini expressed their gratitude to the institute for giving them scope and opportunities to pursue their higher education and thereby helping them in their professional career. The alumini assured the institute every possible help for further growth and development. In the meeting, the selection of the office bearers of the association was also taken place.

1. Chairman: Mr. Moddon Riba, District Adult Education Officer, District Leparada, Government of Arunachal Pradesh
2. Vice-Chairman: Mr. Ranju Dodum, Senior Journalist
3. Secretary: Ms. Mary Gadi, UDC, Office of the Director, APEDA, Government of Arunachal Pradesh
4. Asstt. Secretary: Ms. Kompi Taso, TGT, Govt. Hr. Sec. School, Polo Colony, Naharlagun, Arunachal Pradesh
5. Convenor: Bikek Membom, Ticket Inspector, APSTS, Government of Arunachal Pradesh

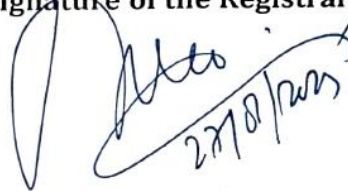
<https://rgu.ac.in/wp-content/uploads/2024/08/Alumini-of-CDOE.pdf>

**DECLARATION**

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

**Signature of the Director:****Name: Prof. Ashan Riddi**

**Seal:** निदेशक/Director  
दूरस्थ एवं ऑनलाइन शिक्षा केंद्र  
Date: 25/08/25  
Distance and Online Education  
राजीव गांधी विश्वविद्यालय  
Rajiv Gandhi University  
रोनो हिल्स, दोईमुख/Rono Hills, Doimukh

**Signature of the Registrar:****Name: Dr. N. T. Rikam**

**Seal:** कुलसचिव  
राजीव गांधी विश्वविद्यालय (केन्द्रीय विश्वविद्यालय)  
Date: 27/8/25  
Registrar  
Rajiv Gandhi University (Central University)  
Rono Hills, Doimukh, Arunachal Pradesh

**Note:** Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.